



# **Admissions Policy and Procedures 2017/18**

## **Admission Criteria 2017/18**

### **Arrangements for admission to 11-16 provision**

We admit at least 180 pupils in the relevant age group year if sufficient applications are received.

### **Process of application**

Admissions to Skinners' Academy will be co-ordinated through Hackney Learning Trust's co-ordinated admission arrangements and we use the timetable published by Hackney Learning Trust. Applications for places at the Academy must be made using the Common Application Form for the relevant local authority where the applicant resides.

### **Consideration of applications**

- We consider all applications for places. Where fewer than the published admission number for any relevant age group are received, we offer places to all those who have applied.
- All applicants are required to take a verbal, quantitative and non-verbal reasoning test and are placed in one of 5 bands according to their test scores. As far as possible the same number of pupils is admitted to each band, so each band represents a fifth of the applicants.
- Pupils with an SEN statement naming the Academy, and pupils who are looked after/previously looked after, are included in the band allocations. If they are unable to take the tests, their allocation is based on their primary school teachers' assessments or such other assessment as shall be appropriate in the reasonable view of the Academy
- In the case of other pupils who have not sat the test, in order to place such pupils in a band the Academy may seek other evidence of the applicant's academic ability if (for acceptable reasons) the child is not able to take the test. If such evidence is not sought, such pupils will be considered after those who sit the test.
- In the case of applications from multiple births (e.g. twins or triplets), if one sibling gains a place through the banding allocations, then the second or third siblings will automatically be given a place.

### **Procedures where the Skinners' Academy is oversubscribed**

After places have been allocated to pupils with SEN statements naming the Academy, places within each band are allocated in the following order of priority:

- a) Looked after children or previously looked after children (previously looked after children are children who were looked after but ceased to be so because they were adopted or became subject to a residence order or special guardianship order).
- b) Pupils whose siblings attend the Academy at the date of application in national curriculum Years 7-13.
- c) Pupils with an acute medical or social need (see note 2) for admission to the Academy. Applications must be supported by a written statement from an appropriately qualified professional with responsibility for treating the pupil's condition.
- d) Pupils whose parent is a full time member of staff at the Academy and either (i) the parent has at least 2 years' continuous full time employment at the Academy or (ii) in the reasonable view of the Academy the parent has been recruited for a position for which there is a demonstrable skill shortage.
- e) Pupils who live nearest to the main entrance of the Academy using a straight line measurement using a map or a computerised mapping system from the main entrance of Skinners' Academy, Woodberry Grove, London N4 1SY (see note 3).

**Note 1:** Siblings must live permanently at the same address as the pupil for whom the application is made. This includes adopted brothers and sisters, half-brothers and sisters, step-brothers and sisters and foster brothers and sisters who live permanently as a family unit at the same address.

**Note 2:** Applications must be supported by a written statement from an appropriately qualified professional with professional responsibility for the pupil or treatment of the pupil's condition. The statement must confirm that the condition or need is acute and long-term and how admission to the Skinners' Academy will be beneficial compared with any other school.

**Note 3:** For the purpose of calculating distances, the address is identified by using the property geographical references determined by the Borough/County Council in which the pupil lives. Where more than one applicant lives the same distance away, any "tie-breaker" decision required will be made by random allocation.

In the event of parental responsibility for a pupil being shared, the pupil's home address will be considered to be that of the parent/guardian who receives the relevant Child Benefit Allowance.

If within any band the total number of applicants meeting oversubscription criteria a) to d) plus the number of stated children in that band exceeds the number of places available for allocation then, to that extent, places for those applicants will be allocated from the next adjacent band in which places remain (after allocation to applicants within that band who are stated and those who satisfy criteria a) to d)) alternating firstly between the band above and then the band below (except for Band A where places will be taken from a lower band only, and Band E where places will be taken from a higher band only).

The Admissions Policy will be reviewed each year

### **Operation of waiting lists**

The Academy operates a waiting list. If we receive more applications for places than there are places available, we maintain a waiting list for one term after the admission date. Parents can ask for their child's name to be added to the list if their application was unsuccessful and it will be placed on the waiting list according to their band up to 31<sup>st</sup> August 2017.

From 1st September 2017, banded waiting lists (using pupils' band positions from the original allocations) will be maintained until the end of autumn term in December 2017. During that period pupils who haven't taken the banding test will be allocated to a band on the basis of an alternative assessment or on the basis of Key Stage 2 SATs results.

Pupils who must be admitted under the local council's rules, or those allocated to the Academy in accordance with the In-Year Fair Access Protocol, will be given priority over pupils on the waiting list.

### **Arrangements for admitting pupils to other year groups, including replacing any pupils who have left the Academy**

We consider all applications for places outside the normal year of entry and, if there are places available, we admit the child unless one of the permitted reliefs applies. If more applications are received than there are places available, the oversubscription criteria shall apply, but without banding.

### **Appeals**

Any parent whose application is turned down can appeal.

## Contact Information

Skidders' Academy  
Woodberry Grove,  
N4 1SY  
T 020 8800 7411  
F 020 8809 1382  
[enquiries@skiddersacademy.org.uk](mailto:enquiries@skiddersacademy.org.uk)  
[www.skiddersacademy.org.uk](http://www.skiddersacademy.org.uk)

Principal Tim Clark

### Transport

**BUS** Woodberry Grove  
253 / 254 / 259 / 279  
*Nearby* 29 / 141 / 341  
**RAIL** Stamford Hill  
*Then bus* 253 / 254  
**TUBE** Manor House